

	<b>Klinički centar Banja Luka</b>			<b>UP-06-010-35</b>
	<i><b>Guidelines for autopsy</b></i>			
<b>Strana 1 od 2</b>	<b>Izdanje:</b>	<b>Važi od:</b>	<b>Odobrio</b>	<b>Kopija broj</b>
	<b>1</b>	<b>01. 01. 2010.</b>	<b>Doc. dr Radoslav Gajanin</b>	<b>1</b>

## GUIDELINES FOR AUTOPSY

### 1 SCOPE

**1.1 Subject of the guide.** Subject of the guide is the work of the autopsy in the Department of Pathology

**1.2 The area of application.** Guidelines shall apply to the Department of Pathology

**1.3 Responsibilities for implementation.** Responsible for the implementation of this guide is the head of the Institute of Pathology

**1.4 No exclusions**

### 2 CONNECTION WITH OTHER DOCUMENTS

**2.1 Reference Documents.** Law on Health Care

**2.2 Other documents**

### 3 TERMS AND ABBREVIATIONS

**3.1 Terms**

**3.2 Abbreviations** KC - Clinical Center, OJ - Organizational Unit

### 4 DESCRIPTION OF PROCEDURES

**4.1 Admission of a body of deceased patient in the morgue of the Institute of Pathology** does an assistant of a necropsy surgeon. With a body of deceased patient is required to be the following documents: ID card ( on thumb feet), the corpse of lading - orders for the autopsy. In the case of an autopsy indicated, it is necessary to submit medical records in the Department of Pathology.

**4.2 Upon expiry of the legally stipulated time from the moment of diagnosed death (8 hours), an autopsy should be done by a pathologist, scheduled by autopsy program that prepares Head of the Institute of Pathology.**

Upon completion of the autopsy, a pathologist who did an autopsy writes a report (a preliminary diagnosis and autopsy report).

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The changes observed at autopsy must be photographed (digital or analog camera) and documentation is done by a photo laboratory technician.

Material taken from an autopsy should be submitted to the laboratory on the same day, and it is in charge of assistant of a necropsy surgeon.

Autopsy report and the final diagnosis must be completed within 10 days to the day of autopsy (if you do not need further analysis, consultation). Upon completion of processing of histologic samples of organs and tissues, pathologist writes an autopsy report (final diagnosis).

Autopsy report is written in two copies (archives of the Institute of Pathology, Head of OJ in which a patient died). Submission of autopsy findings in OJ is on the same principle as pathohistological findings. Technical Secretaries take OJ found in the Department of Pathology and give them to the heads of OJ. At the morning meeting, head of OJ deliver the findings to the competent doctors.

Pathologist who did an autopsy, presents a case together with the relevant doctor with OJ at thanatology meeting.

## 5 APPENDICES AND FORMS

### 5.1 APPENDICES

### 5.2 FORMS

## 6 NOTES

Document Title	The label form	Document is formed by	Number of copies	Term care	Storage place	Recording
Autopsy report	no	Competent pathologist	1 (Institute of Pathology)	permanent	Institute of Pathology	Record on autopsy reports
Autopsy finding	no	Competent pathologist	2 (Institute of Pathology)	permanent	Institute of Pathology	Record on autopsy reports